

# EXHIBITION CONTRACT

I wish to participate as an exhibitor at the SPRINT Robotics World Conference for Inspection & Maintenance Robotics 2022 on March 29 - 30, 2022.



## EXHIBITOR PACKAGES

**Tabletop Package** (in-person in Singapore)

**Standard Booth Package** (in-person in Singapore)

**Virtual Exhibitor Package**

*Exhibitors that book a booth in-person in Singapore also receive all benefits of the Virtual Exhibitor Package.*

**Company Name**

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**Company Address**

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**Company VAT Number**

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**Contact Person**

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**Telephone**

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**E-mail address**

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I accept the conditions for exhibiting, visiting and participating at the SPRINT Robotics World Conference for Inspection & Maintenance Robotics on March 29- 30, 2022. (see following pages)

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Name

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Date

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Signature

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Company

Please fill out the form completely, sign and send to [conference@sprintrobotics.org](mailto:conference@sprintrobotics.org).

# EXHIBITOR TERMS & CONDITIONS

The following conditions apply for companies and individuals exhibiting and/or visiting and/or participating and/or cooperating in the third (3rd) edition of the SPRINT Robotics World Conference for Inspection and Maintenance Robotics 2022 held at the Conference Venue in Singapore, on March 29th and 30th, 2022.

## I. Liability

**a.** The Exhibitor is responsible for all damages caused by Exhibitor. The Exhibitor must report all damages to SPRINT Robotics and the Conference Venue. In no event shall SPRINT Robotics, or its directors, officers, employees, or agents, be liable for any consequential, incidental, special, punitive, exemplary or indirect damages, including but not limited to any damages for lost profits, loss of anticipated savings, loss of business opportunity, loss or damage resulting from third party claims or for the consequences of defects. In no event shall the total liability of SPRINT Robotics exceed the amounts paid by the Exhibitor or the guest, if any, for the services.

**b.** Exhibitors, personnel or third parties engaged by or on behalf of Exhibitor, and any other users of the hired premises, as well as their property, are in the hired premises at their own risk, or, as the case may be, at the risk of these parties, the Conference Venue and/or SPRINT Robotics are not required to insure these risks.

**c.** Exhibitors and guests will not hold the Conference Venue and SPRINT Robotics accountable against any claim or damages that may occur during the conference or associated events. The Exhibitor is required to provide - at the first request of the Conference Venue and/or SPRINT Robotics proof that he has taken out an insurance policy covering his civil liability vis-à-vis third parties in addition to a fully comprehensive insurance policy covering the goods belonging to him or conferred upon him. The insurances taken out should include a waiver of recourse against the Conference Venue and/or SPRINT Robotics and its insurers.

**d.** The Conference Venue and/or SPRINT Robotics are not liable for damages suffered by Exhibitors as a consequence of the activities of other Exhibitors or of obstacles to the use of the hired premises which are caused by third parties. The Exhibitor shall fully indemnify the Conference Venue and SPRINT Robotics against all claims which third parties may be able to enforce against the Conference Venue and/or SPRINT Robotics in connection with acts and omissions on the part of Exhibitors and/or persons for whom Exhibitor is liable or who are present in the premises on account of the event.

**e.** The Conference Venue and/or SPRINT Robotics will not be responsible for any loss or damage(s) of merchandise, equipment or valuables left in the Conference Venue's premises prior, during or after a function. Items of value should be insured by the Exhibitor.

## II. Cancellation

**a.** Cancellation by the exhibitor: the Exhibitor may cancel with immediate effect without the obligation for Exhibitor to pay any compensation to SPRINT Robotics:

- in the event of SPRINT Robotics' bankruptcy, suspension of payments or other inability to perform its obligations

**b.** In the event of cancellation by the Exhibitor of one or more exhibition places, the Exhibitor shall be obliged to pay SPRINT Robotics all direct costs associated with Exhibitor's participation in the conference, including taxes (i.e. the full amount of the invoice or amount to be invoiced based on reservations made).

**c.** Cancellation by SPRINT Robotics: SPRINT Robotics may cancel a booth for the Exhibition with immediate effect without the obligation for SPRINT Robotics to pay any compensation to the Exhibitor:

- in the event of the Exhibitors' bankruptcy, suspension of payments or other inability to fulfill its obligations (financial and otherwise)
- if material property of the Exhibitor is seized or attached or becomes subject to similar measures ordered by a court
- in case of a change of control over the Exhibitors' company
- on the instructions of the authorities, for example where there is a breach or threat of a breach to public order, or, e.g., in case of force majeure (for instance COVID-19 situation forces SPRINT Robotics to postpone or cancel the event), all with immediate effect if so required

- if the Exhibitor fails to perform its material obligations after being given written notice of default (in so far as this is reasonably feasible in relation to the event)

**d.** Cancellation by SPRINT Robotics on one of the grounds set out above, is deemed a cancellation at the expense and risk of the Exhibitor. In all cases, the Exhibitor shall be obliged to pay SPRINT Robotics all direct costs associated with Exhibitor's participation in the conference, including taxes (i.e. the full amount of the invoice or amount to be invoiced based on reservations made).

## III. Disclaimer for postponing the World Conference

**a.** In the unfortunate event of postponement of the SPRINT Robotics World Conference for Inspection and Maintenance Robotics 2022, SPRINT Robotics will not be liable to the Exhibitor (company and/or individual) for any expenditure, damage or loss incurred by you as a result of the postponement. This includes but is not limited to any travel costs such as bus, car, tram, train, or plane tickets, as well as any bookings for accommodation. Due to the uncertainty that COVID-19 brings, we cannot guarantee that the World Conference for Inspection and Maintenance Robotics 2022 will take place at the dates communicated. If this is the case, SPRINT Robotics has the right to postpone the World Conference for Inspection and Maintenance Robotics 2022 to a later stage. The purchase of exhibition space (a tabletop or standard booth) and additional products or services are non-refundable in their entirety. If the World Conference for Inspection and Maintenance Robotics is postponed, exhibition space (a tabletop or standard booth) and additional products or services that have already been purchased will be transferable to the new dates of the World Conference for Inspection and Maintenance Robotics.

**b.** For all travel and accommodation bookings, SPRINT Robotics strongly advises to choose flexible and/or refundable options. In closing, if you have booked your accommodation in the Conference Venue, your booking will automatically be transferred to the new conference dates. If you have any questions, concerns, or complaints, you may contact us at [conference@sprintrobotics.org](mailto:conference@sprintrobotics.org).

## IV. Conference Venue Rules & Regulations

The Exhibitor is obliged to behave as a reasonable, good Exhibitor and comply with the following:

**a.** The Exhibitor shall not cause or permit any Hazardous Material to be used, stored, or generated on, or transported to and from the Conference Venue. "Hazardous Material" shall mean, without limitation, those substances included within the definitions of "hazardous substances", "hazardous materials", "toxic substances", or "solid waste" in any applicable state or federal environmental law.

**b.** The Exhibitor shall not operate any equipment or materials belonging to the Conference Venue, without the prior written approval of the Conference Venue.

**c.** No portion of any passageway or exit shall be blocked or obstructed in any manner whatsoever, and no exit door or any exit shall be locked, blocked, or bolted while the Conference Venue is in use. Moreover, all designated exit-ways shall be maintained in such manner as to be visible at all times.

**d.** Objects and materials for display may only be placed within the Exhibitor's allocated booth space.

**e.** The Exhibitor shall ensure that the products and services exhibited and present in the used premises during the conference are clean and of sound quality and at all times meet all relevant requirements and regulations and do not infringe the rights of third parties.

**f.** A rigging plot must be submitted to the Conference Venue for approval prior to rigging any objects from the facility's ceiling. Be aware that all rigging or hanging requests should be approved in advance by the Conference Venue, with actual placement of an exclusive service of the Conference Venue at published rates at the time the service is requested.

**g.** No helium balloons, stickers of any type are allowed in Conference Venue facilities.

**h.** Exhibitor items found in facilities that are not removed by owner will be removed by the Conference Venue or its designated contractor at the expense of the Exhibitor.

- i. The Exhibitor is responsible for removing tape and tape residue remaining on the exhibit floor after the event. The Conference Venue will bill for cleaning services to remove tape or tape residue. The driving of nails, tent spikes, tacks or screws into floors, walls, columns, ceilings, trim or the parking garage is not permitted.
- j. All vehicles used by Exhibitor and/or their agents, employees, contractors, etc., will use paved streets for access to and from Conference Venue facilities. Any unloading or loading will be performed at permanent docks or from parking lots designated by the Conference Venue. There will be no move-in or move-out through the glass doors.
- k. SPRINT Robotics is not responsible for any misconduct or bad behaviour of the Exhibitor.

#### V. Utilities

- a. Any power to be tapped from main electrical power panels require Licensed Electrical Worker (LEW) endorsement and Single Line Drawing (SLD), submitted to the Conference Venue 2 weeks prior.
- b. The Conference Venue provides all electrical connections to the facility's power sources. Only Conference Venue personnel or electrical contractor may plug directly into floor boxes, wall or column receptacles, etc.
- c. The Conference Venue is not responsible for any malfunction of exhibit equipment.

#### VI. Freight

- a. The Conference Venue does not accept, store, or ship freight or packages for Exhibitors, delegates two days before the event. All freight must be shipped to the official service contractor before the event.
- b. Storage: delivery of materials, beverage or other items should be sent no longer than two days prior to the actual group date, between 0900 to 1700 hours, to the loading/unloading bay of the Conference Venue. Items left behind after the group should be cleared with 24 hours, after which the Conference Venue reserves the right to discard them. Exceptions to this can be discussed and agreed between the Parties.
- c. Loading and Unloading of Material/Equipment: all loading and unloading of any materials and equipment for your group must be made at the loading/unloading bay of the Conference Venue. The Conference Venue reserves the right to refuse any loading/unloading of materials or equipment at any other premises and where need be, we may need to request that your vehicle be moved to the loading/unloading bay for the foresaid purpose.
- d. Only Conference Venue employees are authorized to operate freight doors. Exhibitor must coordinate with Event Manager the dates and times the doors will be utilized.

#### VII. Security and Safety

- a. The Exhibitor shall comply with the Conference Venue's instructions regarding safety and security. The Conference Venue retains the right take charge of the security of an event in the interest of public order.
- b. Smoking is not permitted in the Conference Venue. The Conference Venue is committed to providing guests and associates with a smoke-free environment across all guestrooms and public spaces. Designated areas outside the Conference Venue are available should you require a smoking space.
- c. Firearms or weapons are prohibited on the Conference Venue property, without prior written approval from the Conference Venue.
- d. A charge of S\$200 will be levied should the Exhibitor or their appointed representatives use any materials, which would trigger off the Conference Venue's fire alarm. The Exhibitor or their representatives should inform the Conference Venue in writing if smoke guns or any flammable materials are used at any time.
- e. No live fires are allowed in any types of performances.
- f. All materials set up by production companies must be fire retardant. (Example: Curtains or fabrics used must be certified or treated with fire retardant chemicals.) The Conference Venue reserves the right to do sample testing on the materials brought in.
- g. The Conference Venue reserves the right to remove any disorderly or disruptive person(s) from the property and/or leased premises.

#### VII. Parking

- a. The Conference Venue and SPRINT Robotics are not responsible for theft of or damage to vehicles in the parking area.

#### IX. Allocation of Exhibition Space

- a. Allocation of booth space will be executed on a first come first served basis (earlier signed Exhibition Contracts before later signed Exhibition Contracts), but only when the related invoice for exhibition space has been paid.

- b. World Conference Sponsors who also exhibit, will have first choice, on a first come first served basis (earlier signed Sponsor Contracts before later signed Sponsor Contracts), but only when the related invoice for exhibition space has been paid.
- c. Booth allocation starts at December 15th, 2021.

#### X. Other Requirements

With respect to any Event at the Conference Venue, the Exhibitor shall comply fully with any and all province, foreign, local, and municipal intellectual property statutes, laws, regulations, ordinances, rules, constitutional provisions, common laws, and rights of others in any copyrights or other intellectual property rights applicable to Exhibitor's activities at the Conference Venue, including, without limitation, compliance with any Exhibitor for the use of musical works and other matters protected by intellectual property rights of others. Specified rent does not include copyright, royalty or intellectual property fees payable to third parties. Exhibitor specifically takes responsibility for reporting and remittance of such fees to appropriate licensing agencies.

#### XI. Virtual Exhibition

- a. SPRINT Robotics Virtual Conference & Exhibition is run in partnership with a Virtual Event Platform provider.
- b. The Exhibitor shall have the right to have a virtual space at the World Conference Virtual Platform. SPRINT Robotics will provide requirements to the Exhibitor that must be met in order to participate including minimum internet speeds, camera, audio and access to specific online meeting platforms.
- c. SPRINT Robotics reserves the right to edit or delete content it believes violates the terms and conditions. This can include content that is defamatory, offensive or deliberately misleading or content that has no relevance to the wider subject matter of the exhibition. Exhibitors found to be repeatedly in violation of the terms and conditions will be removed from the site.
- d. Exhibitors are responsible for managing the upload of information to their virtual booth.
- e. Subletting or sharing of virtual space is prohibited. The Exhibitor may not display advertisements, services, products or signage in their virtual space from other eligible non-exhibiting companies.
- f. Payment is due upon submission of the online virtual space booking form and/or receipt of invoice from the SPRINT Robotics (taking into account a payment period of two weeks). However, the virtual space is not secured until payment is made in full. All payments are non-refundable, and no refunds will be made for any reason, including but not limited to war, fire, strike, government regulation, communicable disease, pandemic, public enemy or other cause, even if the Event or any part thereof is prevented from being held.
- g. Any Exhibitor who cancels their virtual space must formally notify the SPRINT Robotics in writing by email at [conference@sprintrobotics.org](mailto:conference@sprintrobotics.org). No refund will be made.
- h. Virtual space design: Each Exhibitor will be provided with a link to the official Virtual Exhibitor Guidelines. All virtual space must be arranged in accordance with the guidelines, provisions, and limitations contained in the Virtual Exhibitor Guidelines.
- i. Occupation of a virtual space: the virtual conference sessions and the virtual exhibition will take place on the World Conference Virtual Platform from March 29 to 30, 2022.
- j. The World Conference Virtual Platform will be available to Exhibitors, Sponsors, Speakers and any other registered attendees before and after the World Conference dates. Exhibitors will have up to two weeks to prepare their virtual space before participants are granted access to the platform. An Exhibitor's failure to fill the virtual space contracted for in a timely manner does not relieve the Exhibitor of the obligation of paying the full rental price for such space. SPRINT Robotics has the right to eliminate from the virtual exhibition any virtual space that is not fully completed by the Exhibitor by March 15th, 2022.
- k. Virtual spaces should be staffed during the official conference program, from March 29 to 30, 2022.
- l. SPRINT Robotics shall not be liable for any damages of any kind arising out of or relating to the use of or the inability to use the Virtual Platform, the Virtual Platform's content or links, including but not limited to damages caused by or related to errors, omissions, interruptions, defects, delays in operation or transmission, computer viruses or line failures. SPRINT Robotics shall not have any liability or responsibility for the performance or failure to perform of the Platform Host, or for any acts, omissions or conduct of any user or other third party.

#### XII. Applicable Law

Dutch law is applicable for all possible disputes and/or claims between SPRINT Robotics and the Exhibitor. The judge in Amsterdam, the Netherlands is competent.